

Orcas Island Library District
Budget Overview
 January through December 2011

	Jan - Dec 2011
Income	
Local-State-Federal Revenue	
Property Tax Revenue	552,160.00
Total Local-State-Federal Revenue	552,160.00
Front Desk	
Copies	4,000.00
Non-Resident Fee	500.00
Lost or Damaged	1,000.00
Total Front Desk	5,500.00
Donation Collection	
Annual Subscriptions	250.00
Total Donation Collection	250.00
Donations FOTL	14,000.00
Donation Endowments	
Moran	400.00
Chantiny	950.00
Gropper Endowment	1,025.00
Memorials	500.00
Total Donation Endowments	2,875.00
Donations- Grants	
Crossroads Lecture Series	12,000.00
Total Donations- Grants	12,000.00
Donations-Patrons	1,000.00
Other Revenue	
Cash Forward	15,760.00
Investment Interest	2,000.00
Total Other Revenue	17,760.00
Total Income	605,545.00
Expense	
Personnel Services	
Med Flight Reimbursement	632.00
Library Director	77,672.00
Public Service Librarian 1	45,012.00
Public Service Librarian 2	49,312.00
Administrative Assistant	29,394.00

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Public Service Librarian 3	30,523.00
Library Associate I	11,686.00
Network Administrator	31,286.00
Substitutes	1,000.00
Library Associate II	19,402.00
Total Personnel Services	<u>295,919.00</u>
Personnel Benefits	
FICA Benefits	22,667.00
Worker's Comp. Benefit	3,083.00
Retirement Benefits	15,713.00
Medical Insurance Benefit	33,147.00
Un-employment Benefits	2,900.00
Deferred Compensation	151.00
Life Insurance Benefits	908.00
Long-term Disability Benefits	1,425.00
Total Personnel Benefits	<u>79,994.00</u>
Office & Operating Supplies	
Library Supplies	4,000.00
Building Supplies	600.00
Computer Supplies	2,000.00
Computer Software	1,000.00
Audio Visual (Cases)	1,500.00
Library Cards/Barcodes	500.00
Processing/Binding	3,500.00
Copier Paper	1,500.00
Print/Graphics (Letterhead)	1,000.00
Janitorial Supplies	2,000.00
Total Office & Operating Supplies	<u>17,600.00</u>
Other Services & Charges	
Professional Services	
Class Instructor	1.00
Legal	1,000.00
Landscaper	4,500.00
Security Alarm Monitoring	600.00
Catalog/ILL Services	5,000.00
ILL Fees	3,200.00
Custodial Services	18,000.00
Total Professional Services	<u>32,301.00</u>

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Communications	
Postage & Shipping	4,500.00
Telephone	3,500.00
Internet Access	2,500.00
Total Communications	<u>10,500.00</u>
Travel	
Travel/Conferences	3,000.00
Total Travel	<u>3,000.00</u>
Advertising	
Paid Ads/Legals	1,000.00
Total Advertising	<u>1,000.00</u>
Insurance	
Property & Liability	6,000.00
Directors' & Officers' Liabil	2,000.00
Volunteer Workers' Compensati	400.00
Employee Bonding	300.00
Independent Contractor's Work	250.00
Total Insurance	<u>8,950.00</u>
Public Utilities	
Electricity (OPALCO)	6,500.00
Water	1,000.00
Sewer (ES Sewer & Water)	432.00
Garbage (San Juan Sanitation)	2,000.00
Total Public Utilities	<u>9,932.00</u>
Repair & Maintenance	
Building Maintenance	7,424.00
Copier Maintenance Contract	1,700.00
Automoaion Maintenance	5,500.00
Furnishings Maintenance	500.00
Computer	1,000.00
Carpet Cleaning	350.00
Grounds (Fertilizer/small pla	2,000.00
Window Cleaning	300.00
Total Repair & Maintenance	<u>18,774.00</u>

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Miscellaneous Expenses

County Reimbursement	3,000.00
WLA/ALA Memberships	700.00
Taxes	500.00
Friends Grant	5,000.00
Stanford Grant	6,000.00
Crossroads Lecture Series	12,000.00
Total Miscellaneous Expenses	<u>27,200.00</u>

Total Other Services & Charges 111,657.00

Machinery & Equipment

Office Equip & Furnishings	1,000.00
Postage Meter	2,500.00
Computer Equipment	1,000.00
Total Machinery & Equipment	<u>4,500.00</u>

Inventory

Young Adult Books	1,750.00
Adult Books	27,500.00
Children's Books	10,000.00
Adult Periodicals	5,000.00
Children's Periodicals	350.00
Adult Multi Media	8,000.00
Children's Multi-Media	5,000.00
YA Multi-Media	1,000.00
Music	500.00
Microfilm	300.00
Statewide Database	4,500.00
Chantiny Endowment	950.00
Friends of the Orcas Island L	5,000.00
Gropper Endowment	1,025.00
Total Inventory	<u>70,875.00</u>

Contingency 5,000.00
Technology Reserve 20,000.00

Total Expense **605,545.00**

Net Income **0.00**